

Certificate of Completion: When the student has completed the class work, the driving requirements, passes the 100 question state test (80% or better) and becomes certified by the instructor, the student will receive their Segment 1 driver education certificate of completion card. This card must be taken to the secretary of state office along with a certified copy of their birth certificate.

Terms of Agreement:

The student must be at least 14 years/8 months of age by the beginning of class. (Verification by birth certificate required)

The cost of segment 1 is \$289.00 and is due by the first day of class. We accept cash, check, or money order. A fee of \$36.00 will be charged for any returned checks. There is no charge for the use of our class instruction book unless the book is lost or defaced. In this instance, there will be a \$30.00 fee.

Behind the wheel instruction will be scheduled directly with the instructor. These driving times may be cancelled with a 24-hour advance notice to the instructor. There is \$20.00 no show fee if the student does not show up on time for their driving appointment.

By-signing this contract, the parent or guardian certifies that the student does not have any physical or emotional conditions, which would interfere with their ability to operate an automobile safely on public streets.

Classroom Conduct: I understand that I am to conduct myself properly while in or about the classroom facilities. I will also show due respect to my instructors and my fellow classmates. If I do not comply with the above conduct, I understand that I will be expelled from the course. If I am expelled from the course, the refund policy below will apply.

Refunds: I understand that if I do not complete the course, only 50% of the course is refundable up to the first week after the start of the course. There are no refunds after this.

The driving record of each individual instructor is available for review upon request.

I hereby state that I have read and understand the above information.

_____/_____/_____
Student Signature Date

_____/_____/_____
Parent Signature Date

_____/_____/_____
School Representative Signature Date

Drive USA Driving School
4939 Venice Circle
Northville, Michigan 48167
1-248-787-0656

Northville Crossing
9800 Bloomsbury Circle
Northville, MI 48167

Student Classes are held at:

Student Code of Conduct! Attendance Procedures

1. A student is to attend each scheduled class and driving appointment.
2. A student is to be on time for each class and driving appointment.
3. Your parent must have any absence excused by your instructor.

Parents picking up students after class must be on time. Instructors have other commitments and should not be expected to wait. At Drive USA, we will not leave a student unattended, so we will impose a \$5.00 fee for every 15 minutes a parent is late. We will make exceptions for emergencies.

Students are responsible for the proper care of the classroom, building, contents, and driving school vehicles. Students who disfigure property, or equipment, break windows or do other damage to the property will be required to pay for repairs or replacements. Students are not allowed to litter or mark on furniture, walls, tables, chairs or textbooks. A student caught doing any of the above would be removed from the program and the refund plan described would apply.

Textbooks and binders issued to students are not to be abused. Any excess damage will result in a replacement cost to the student.

Students are expected to behave in an appropriate manner. They are expected to respect the instructor as well as their peers. Disruptive or defiant behavior which interrupts the learning process or endangers the safety of others will not be tolerated. Students are not allowed to smoke, use foul language, or behave in any manner considered offensive to others. They are not allowed to eat, drink, or chew gum in the classroom or the vehicle. Students are to follow this guideline while in or around any Drive USA Driving building or vehicle.

Student Signature _____

Parent Signature _____

Date _____

Parent Waiver

As of June 1, 1998, Public Act 11 of Michigan Driver Education law states that there will be no less than three individuals (including the instructor) in a training vehicle. This agreement may be waived only by obtaining a written statement from the student's parent or guardian.

On occasion, students do not show up for their scheduled driving lesson. In the event of this happening, Drive USA Driving School' would need your permission to drive your son/daughter in the training vehicle with less than three individuals. This waiver would provide for us, in the event there are less than three individuals at the time of the lesson.

Please be aware that Drive USA Driving School company policy will be for two-three students and the instructor to be scheduled for the driving lessons at all times. Only in the case of students not showing up for their lesson would there be less than two/three students in the vehicle.

If this is acceptable to you, please sign this waiver allowing for us to drive your son/daughter in the event there is less than two/three individuals.

I, _____, allow my son/daughter, _____
Parent Signature

To drive with Drive USA Driving School instructor with less than three individuals in the vehicle.

Date: _____

School Representative

Missed Classes: If a student misses a day of class they-must make up the missed time in the next available class. It will be the student's responsibility to make arrangements to attend the next available class. All 24 hours of classroom instruction and 6 hours of driving must be completed for a student to receive their completion certificate.

Passing the class: A final written test will be given the last night of class. A student needs an 80% or higher to pass. If a student fails this test they will be allowed to attend the testing night of our next available Segment 1 class to attempt to pass the test again. The date and time of this next testing night will be made available to the student by their instructor or by calling our main office.

Pick up and drop offs: Students are not to be dropped off for class more than 10 minutes before class begins. They are to have a ride waiting for them when the class is over. We are not responsible for students before or after class times.

Driving Lessons: Students attending segment I class will receive 6 driving lessons. These lessons occur outside of classroom time and are made by individual appointments by the students with the road instructor. We begin driving lessons starting with the oldest students in the class. The road instructor contacts the students in class or by the phone to schedule students for their lessons. Their road instructor may not be the same person as their classroom instructor. Due to scheduling overlap and large volumes of students, it is not unusual for driving lessons to begin on the second or third week of class if your student is one of the youngest in class (especially during the summer months). Please be assured that your student will begin their lessons as soon as an instructor is available.

All students are required to meet the instructor at the location where their classroom sessions are held, unless other personal arrangements have been made. Students are still required to come to class on the days that they have driving appointments and driving appointments will not occur while class is in session.

Students are not permitted to wear sandals, flip flops or platform shoes during driving lessons. If additional driving lessons are needed to ensure the safe driving skills of a student, they will be made available at \$25.00 per lesson.

Cancellation of driving lessons: Due to weather conditions, vehicle problems, instructor illness or other emergencies it may be necessary for us to cancel driving lessons. Be assured that the canceled lesson will be rescheduled as soon as possible. If a student needs to cancel a scheduled driving appointment, 24-hour notice must be given to the instructor or administration offices (248-787-0656). If notification has not been received a \$30.00 fee will be charged. All fees must be paid before driving instruction resumes.

Denial of certificate: In the event that a student is not progressing to a safe driving ability, they could be denied their certificate of completion (permit). If this occurs, we have the option of stopping their driving lesson # 4 or 5 if the parent agrees to practice with them (on a parent permit) for an agreed upon amount of time. After that time has passed we will meet with the student for their last lessons. If the student still has not progressed to a safe driving ability we will deny them their completion certificate and they will be required to take 'drivers education again.

BEHIND- THE- WHEEL INSTRUCTION AGREEMENT. Provider and customer must sign one of the following agreements. .

1) On-the-road student instruction agreement.

This agreement provides that _____ shall have not less than
Name of Provider
two (2) students in the vehicle used by the student or customer during behind-the-wheel instruction.

Signature of Parent/Guardian

Date

Signature of Provider

2) Parent waiver agreement for individualized on-the-road instruction.

By signing below, I, _____, authorize
Printed Name of Parent/Guardian

Name of Provider to allow a certified instructor

employed by the provider to offer my child on-the-road driving instruction without another passenger in the vehicle.

Signature of Parent/Guardian

Signature of Provider